

**GEORGETOWN COMMONS**  
**CLUBHOUSE RESERVATION AGREEMENT**

The undersigned Resident of Georgetown Commons hereby agrees to observe and abide by the following rules and regulations and pay the following fees for use of the Clubhouse at Georgetown Commons. Reservations for the Perrin Room or Card Room **do not include use of the pool, library, billiard room, or tennis court.**

1. The Resident agrees that he/she will be responsible for any and all damages, loss, or theft of any and all kitchen equipment, chairs, tables, lamps, drapes, or damages to the structure, or any damage, loss or theft of any and all other items available for use. **The Resident must be present for pre-inspection of facilities and equipment with the Property Manager prior to arrival of guests.**
2. The Resident agrees that he/she shall save the Georgetown Commons Homes Association, Inc., any employee or agent thereof harmless against all injury, loss, claims, or damage to any person or property while on the premises arising out of use of or occupancy of the premises by the resident and from and against all injury, loss, claim, or damage to any person or property anywhere occasioned by an act, omission, neglect, or default of resident including the use and service of alcoholic beverages on the premises by the resident.
3. The Resident agrees that the use of the Clubhouse is for his/her personal use and **he/she will be in attendance during the entire time of the affair.**
4. The Resident agrees that alcoholic beverages are served in the Clubhouse, that he/she will exercise the control and use of same and the behavior of his/her guests.
5. The Resident agrees that he/she will remove all perishable food from the premises at the time he/she leaves the building.
6. The Resident agrees **not to use any lit candles or open flames** in the Clubhouse. Use of electronic candles only is permitted.
7. The Resident agrees that he/she will place all refuse, debris, papers and garbage in the proper receptacles, return all furniture to its proper place, clean all surfaces used, and vacuum carpeting in the room used.
8. The Resident agrees that he/she will caution his/her guests to observe the proper decorum on arriving or leaving the Clubhouse so as not to disturb the other residents of Georgetown Commons Homes Association.
9. If any food or drink is dropped or spilled on the floor or carpeting, it is to be wiped up and cleaned only with cleaner furnished by the clubhouse attendant. Any other cleaner or detergent may harm the protective coating on the floor or carpeting. If any other cleaner is used by the Resident which results in damage to the floor or carpet and /or protective coating, a charge will be made to the Resident.
10. The Resident agrees to deposit a Security check dated for the date of the function, in the amount of \$100, at the execution of this agreement. The full amount will be refunded at the time of the post inspection if there is no damage and the Clubhouse is cleaned as provided above. Should the gas grill be used or if damaged and repair/cleaning is required, the Security check will be deposited and the usage fee and/or the cost of repairs and labor will be deducted from the security deposit. Any balance will be refunded within five (5) days of completion of the post inspection. The Resident will be responsible for payment of any additional amounts exceeding the amount of the deposit. **Failure to be present for the pre AND post inspections will result in forfeiture of \$50.**
11. The Resident agrees that evening usage of the Clubhouse will not extend beyond 10:00 p.m. and that all guests in attendance will vacate the Clubhouse by 9:30 p.m. allowing a minimum of 30 minutes for cleanup. Parties that go beyond the designated hour will result in forfeiture of deposit. Post inspection will be held promptly at 10:00 p.m. **Extended time will be granted only by approval of the Board of Directors and will incur a \$10.00 per hour charge.**
12. This agreement cannot be assigned, or amended without written authorization.

\_\_\_\_\_  
RESIDENT SIGNATURE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
PHONE NUMBER

**REQUESTED RESERVATION DATE:** \_\_\_\_\_