

GEORGETOWN COMMONS

Property Managers Report

May 2018

Common Grounds

- Pool opened for use on Memorial Day
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Buildings

- Annual Bee and Insect Spraying completed on May 17th
- Cleared gutters on problem buildings
- Sewer cleaning maintenance of 2-12 GT Lane completed on 6/4
- Beacon Hill brick flashing project completed by Jim Hallman. Entire 3 year project is completely done.

Landscaping

- Shrub removal and replacement is schedule for week of June 18th
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Service Requests

- Approximately 20 Service calls

Administrative

- Reviewed all invoices and approved payments
- Monthly Action Items meeting with Jordan



