

GEORGETOWN COMMONS

Property Managers Report
March 2018

Common Grounds

- Grounds clean up underway
- Installed new light post on Georgetown Lane that blew over during wind storm
- Ground repairs from plow damage will begin shortly

Buildings

- Painting of Clubhouse Perrin room completed ahead of kitchen and floor replacement
- Numerous gutters, downspouts were reattached along with shingles replaced after early April windstorm

Landscaping

- Lakeview Landscape should begin mowing last week of April

Service Requests

- Approximately 20 Service calls

Administrative

- Reviewed all invoices and approved payments
- Ordered flooring and kitchen cabinets for clubhouse remodel
- Collecting quotes for road paving and concrete work at clubhouse
- Monthly Action Items meeting with Jordan



