

GEORGETOWN COMMONS
CLUBHOUSE INSPECTION REPORT

Date of Clubhouse Use: _____

Resident requesting use:

Name: _____

Address: _____

Phone: _____

Inspection Dates

Before Use _____

After Use _____

Manager's Signature

Resident's Signature

ROOMS

PERRIN ROOM - *Keep locked at all times

Floor/Carpet _____

Furniture: *to include chairs,* _____

tables, television, piano _____

Appliances: _____

Microwave (*clean*) _____

Stove/Oven (*clean*) _____

Refrigerator (*empty/clean*) _____

Dishwasher (*empty*) _____

Coffee pots (*clean*) _____

Punch bowl _____

Ice bucket w/lid _____

Tables: _____

3 - 8' tables _____

3 - 6' tables _____

Folding table _____

3 card tables _____

CARD ROOM *Keep locked at all times

Carpet _____

Furniture: _____

Chairs (38 folding) _____

2 Chairs (other) _____

2 Round tables w/8 chairs _____

KITCHEN

Dishes: _____

50 White Corelle Dinner Plates _____

50 White Corelle Salad Plates _____

30 Corelle White Coffee mugs _____

Flatware: _____

Knives/Forks/Spoons _____

RESTROOMS

Floors _____

Mirrors/Sinks _____

Toilets/toilet paper _____

OTHER

Foyer lights working _____

Foyer floors cleaned _____

All waste baskets emptied _____

Gas Grill (\$10 usage fee) _____

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SUPPLIES PROVIDED BY GEORGETOWN COMMONS IN ALL AREAS

Paper Towels	_____	_____
Garbage Bags	_____	_____
Dishwashing soap/new sponges	_____	_____
Shampoo carpet cleaner	_____	_____

Resident Comments and/or concerns regarding usage of Clubhouse:

Overall Satisfaction with use of Clubhouse:

Excellent	_____
Very Good	_____
Good	_____
Poor	_____